

**Attachment A – Proposal Submission Checklist**

**Please include this checklist with your submission**

**Address of Property of Interest:** \_\_\_\_\_

**Developer Information**

|                               |  |
|-------------------------------|--|
| Developer's Name:             |  |
| Address:                      |  |
| City, State & Zip:            |  |
| Contact Person (Name, Title): |  |
| Telephone Number:             |  |
| Email Address:                |  |
| Federal Taxpayer I.D. No.:    |  |

**Proposed Use(s)**

|                         |  |           |  |            |  |            |  |
|-------------------------|--|-----------|--|------------|--|------------|--|
| Market Rate Residential |  | Mixed Use |  | Retail     |  | Industrial |  |
| Affordable Residential  |  | Office    |  | Restaurant |  | Other      |  |

**Proposed Unit Size & Rent Mix (Residential)**

| Bedroom Size       | <60% AMI | 61-80% AMI | Market Rate | Total No. of Units |
|--------------------|----------|------------|-------------|--------------------|
| Studio             |          |            |             |                    |
| 1                  |          |            |             |                    |
| 2                  |          |            |             |                    |
| 3+                 |          |            |             |                    |
| Total No. of Units |          |            |             |                    |

**Other Uses**

|                | No. of Units | Square Footage | Rent / Sq. Ft. |
|----------------|--------------|----------------|----------------|
| Residential    |              |                |                |
| Retail         |              |                |                |
| Restaurant     |              |                |                |
| Office         |              |                |                |
| Industrial     |              |                |                |
| Parking spaces |              |                |                |
| Amenities      |              |                |                |

**Affirmations (Check to confirm if applicable)**

|  |  |  |  |
|--|--|--|--|
| Projected total development cost realistically accounts for all aspects of the proposed development.       |  | I understand the City's MWBE and workforce requirements and will adhere to them if selected.                   |  |
| A market analysis shows proposed uses and proposed rents are attainable and can be supported in this area. |  | At least 20% of all proposed residential units are affordable at or below 60% of the Area Median Income (AMI). |  |